



Pension Board
Regular Meeting
~ Minutes ~

917B E. Fifth Ave.
Knoxville, TN 37917
www.cokpension.org

Friday, December 13, 2019

9:00 a.m.

Pension Board Conference Room

ORDER OF BUSINESS

1. CALL TO ORDER

Mayor Rogero called to order the December 13, 2019 meeting of the City of Knoxville Pension Board at 9:04 a.m. in the Pension Board Conference Room.

2. ROLL CALL

| Attendee Name | Title | Status | |
|-------------------|-----------------------------------|---------|--------|
| Mayor Rogero | Mayor | Present | |
| Linda Gay Blanc | Mayoral Appointment | Present | 9:32am |
| Mark Fortner | Police Representative | Present | |
| Jim York | Finance Director | Present | |
| Sam Bills | Mayoral Appointment | Present | |
| Stephen King | General Government Representative | Present | |
| Alex Neubert | General Government Representative | Present | |
| Stephanie Welch | City Council Representative | Present | |
| John Tillett | Fire Representative | Present | |
| Kathy Aslinger | Legal Counsel | Present | |
| Kristi Paczkowski | Executive Director | Present | |

Others present: Mr. Boyce Evans – City Deputy Finance Director, Mr. Finbarr Saunders – City Council, Ms. Savannah Maupin – City Recorder’s Office, Mr. Jacob Mason – elected Fire Seat B Representative, Mr. Roger Byrd – Fire Department Uniformed Retired Member, Mr. Curtis Payne and Ms. Jennifer Manternach – Crosslin & Associates

3. APPROVAL OF REGULAR MEETING MINUTES FOR November 14, 2019:

Mr. Tillett made a motion to approve the minutes of the November 14, 2019 meeting. Ms. Welch seconded the motion. The motion passed 8-0.

4. APPROVAL OF REVISED AGENDA – Exhibit 1:

Mr. Bills made a motion to accept the Revised Agenda. Mr. King seconded the motion. The motion passed 8-0.

5. EXECUTIVE DIRECTOR COMMENTS:

- *Crosslin & Associates Representatives – Jennifer Manternach and Curtis Payne*

➤ **Audit Presentation**

Ms. Jennifer Manternach and Mr. Curtis Payne of Crosslin & Associates made a presentation to the Pension Board of the annual audit for fiscal year July 1, 2018 through June 30, 2019. A copy of the audit report is on file in the Pension Office.

Motion: Mr. York made a motion to accept the audit report as presented. Mr. Bills seconded the motion. The motion passed 8-0.

- *Reminder to elect 2020 Officers (Chair, Vice-Chair & Secretary) at the January Board Meeting*

Ms. Paczkowski reminded the Pension Board members that officers (Chair, Vice-Chair & Secretary) for the 2020 calendar year would need to be elected at the January Pension Board Meeting in accordance with the City of Knoxville Charter Section 1324. Ms. Paczkowski also informed the Board that Mr. Dennis Owen will serve as one of the Mayor’s community appointees beginning January 1, 2020 through December 31, 2022, filling the seat to be vacated by Mr. Sam Bills.

- *Proposed Meeting Schedule for 2020*

The Board reviewed the 2020 meeting schedule. – **Exhibit 2**

- *Update on Fire Seat – B Election*

Ms. Paczkowski congratulated Mr. Jacob Mason - Fire Department – Seat B for being elected as a Pension Board representative for the term beginning January 1, 2020 through December 31, 2022.

- *Update on new office space*

Ms. Paczkowski updated the Board on the proposed plans for the new office space for the Pension Board have changed. No additional information is available at this time, but Ms. Paczkowski will continue to keep the Board apprised of the proposed move,

6. CONTRACTS: None

7. ENROLLMENTS:

The following General Government employees have filed applications to become members of the Plan H-GG pension system:

Chelsea Boshears
Krystal Brown
Cheryl Dow
Matthew Gregory
Eric Rader
Ashley Scott
Karen Smith
Dylan Tapp

Motion: Mr. Neubert made a motion to approve these applications for enrollment in Plan H-GG of the pension system. Mr. Tillett seconded the motion. The motion passed 8-0.

8. WITHDRAWALS

The following employees have filed applications to withdraw employee pension contributions plus interest and the supplemental retirement account as applicable to each participant's respective plan.

Robert C. Hill – Plan H

Motion: Mr. Tillett made a motion to approve these applications for withdrawal of employee contributions. Mr. Neubert seconded the motion. The motion passed 8-0.

9. APPLICATION FOR PARTICIPATION IN THE DELAYED RETIREMENT OPTION PROGRAM (DROP): PURSUANT TO CHARTER SECTION 1371.8 – PLAN G.

The following employees have chosen a Delayed Retirement Option and will receive a one-time payment of the accumulated monthly benefits on termination of employment with the City of Knoxville.

| | |
|---|---------------------------|
| Debbie H. Jackson, General Government – Plan G2 | Option A-4 |
| 58 years of age | 50% without reinstatement |
| Total credited service: 35 years | |
| \$2,821.88 pension effective December 1, 2019 | |
| DROP complete November 30, 2021 | |

Motion: Mr. Neubert made a motion to approve this application for DROP retirement payable under Option A-4. Ms. Welch seconded the motion. The motion passed 8-0.

10. APPLICATION FOR NORMAL RETIREMENT: PLAN C CHARTER SECTION 1390.6

| | |
|--|---------------------------|
| Savannah L Ayub, Police Dept. – Uniformed | Option A-4 |
| 61 years of age | 50% without reinstatement |
| Total Credited Service: 25 years 9 months 15 days | |
| <u>\$3,903.48</u> pension effective December 1, 2019 | |

Motion: Mr. Fortner made a motion to approve this application for Normal retirement payable under Option A-4. Mr. Tillett seconded the motion. The motion passed 8-0.

11. APPROVAL OF INVOICES FOR PROFESSIONAL SERVICES:

| | Inv. Amount | FYTD |
|---|--------------------|---------------|
| Findley – Actuary (October) | 18,860 | 62,000 |
| Kennerly, Montgomery & Finley – Attorney (November) | 2,800 | <u>15,475</u> |
| | | 77,475 |

Ms. Paczkowski, Executive Director, has reviewed the bills and certifies that they are consistent with services provided and are within the budgeted figures of the system’s financial plan.

Motion: Ms. Welch made a motion to pay the invoices as presented. Mr. King seconded the motion. The motion passed 8-0.

Ms. Blanc arrived at 9:32 a.m.

12. INVESTMENT MATTERS:

Infrastructure Recommendation – Exhibit 3

The Investment Committee brings a motion to the Board to allocate 5% of the Fund’s portfolio to Global Infrastructure by hiring both IFM and ULLICO as core, open-ended infrastructure funds. The Committee further recommends splitting the mandate, with IFM’s larger, globally diversified portfolio receiving 2/3 of the allocation, and ULLICO’s smaller, U.S.-focused portfolio receiving 1/3 of the allocation.

Motion: Mr. York seconded the motion from the Investment Committee. The motion passed 8-1. Ms. Linda Gay Blanc voted “No” on the recommendation.

13. OTHER: None

14. PUBLIC COMMENTS:

- Mr. Roger Byrd stated that he appreciates all the Mayor has done for the City and Pension Board. He wished everyone a Merry Christmas and Happy New Year.

- The Mayor thanked everyone for the past 8 years and for the great job that the Board does for the City of Knoxville employees.

- Mr. John Tillett was asked by the Mayor to share with the Board about the World Champion Fire Fighters competition in Montgomery, Alabama. He competed again this year and finished 2nd in his age group. The Board congratulated Mr. Tillett.

15. ATTORNEY COMMENTS: None

16. ADJOURNMENT:

There being no further business, the meeting was adjourned by Mayor Rogero at 9:44 a.m.

Chair
