



Pension Board
Regular Meeting
~ Minutes ~

917B E. Fifth Ave.
Knoxville, TN 37917
www.cokpension.org

Thursday, May 13, 2021

9:00 a.m.

Pension Board Conference Room

ORDER OF BUSINESS

1. CALL TO ORDER

Mayor Kincannon called to order the May 13, 2021 meeting of the City of Knoxville Pension Board at 8:56 a.m. in the Pension Board Conference Room.

2. ROLL CALL

Attendee Name	Title	Status	
Mayor Kincannon	Mayor	Present	
Lynne Fugate	City Council Representative	Present	
Susan Gennoe	Finance Director	Absent	
James Kennedy	Police Representative	Present	
Stephen King	General Government Representative	Present	
Jacob Mason	Fire Representative	Present	
Alex Neubert	General Government Representative	Present	
Dennis Owen	Mayoral Appointment	Absent	
Twuanna Ward	Mayoral Appointment	Absent	
Kathy Aslinger	Legal Counsel	Present	
Kristi Paczkowski	Executive Director	Present	

Others Present: Kweku Obed and Chris Caparelli – Marquette, present via video conference

3. APPROVAL OF REGULAR MEETING MINUTES FOR APRIL 8, 2021.

Motion: Ms. Fugate made a motion to approve the minutes of the April 8, 2021 meeting. Mr. King seconded the motion. The motion passed 6-0.

4. APPROVAL OF REVISED AGENDA

Motion: Mr. King made a motion to accept the Revised Agenda. Mr. Neubert seconded the motion. The motion passed 6-0.

5. EXECUTIVE DIRECTOR COMMENTS:

2021 – 2022 Proposed Budget

Ms. Paczkowski presented the Board the 2021-2022 proposed financial plan for the Pension System noting a decrease in overall expenses.

Motion: Mr. Mason made a motion to approve the 2021-2022 Financial Plan. Mr. Neubert seconded the motion. The motion passed 6-0.

6. CONTRACTS: None

7. ENROLLMENTS

The following employees have filed applications to become members of the Plan HG or HU pension system:

Lauretta Cocke – HG
Jessica D. Geiger – HG
Jon Plyler – HG
Jocelyn Rioux – HG
Clay Taylor – HG
Jacob Tinsley – HG

Motion: Mr. Neubert made a motion to approve these applications for enrollment in Plan HG or HU of the pension system. Mr. King seconded the motion. The motion passed 6-0.

8. WITHDRAWALS

The following employees have filed applications to withdraw employee pension contributions plus interest and the supplemental retirement account as applicable to each participant's respective plan.

Bryan L. Hendrix – H
Keri Henley – G2
William Miller – H
John M. Paseur – G1 terminated vested, beneficiary – Sandra J. Farmer
Amanda J. Strange Warren – HG

Motion: Ms. Fugate made a motion to approve these applications for withdrawal of employee contributions. Mr. Kennedy seconded the motion. The motion passed 6-0.

**9. APPLICATION FOR INJURY IN LINE OF DUTY: PLAN C – see attachment
CHARTER SECTION 1390.11**

Jason W. Keck, Police Dept. – Uniformed
47 years of age
Total credited service: 27 years 23 days
\$2,737.82 pension effective June 1, 2020
No Option

Motion: Ms. Fugate made a motion to approve a Disability In Line of Duty benefit based on the Executive Director’s recommendation, medical records and the Pension Board Rules regarding disability pension benefits. Mayor Kincannon seconded the motion. The motion passed 5-0, with Mr. Kennedy abstaining from the vote.

Roll call vote: Mayor Kincannon – Yes, Ms. Lynne Fugate – Yes, Mr. James Kennedy – abstained, Mr. Steve King – Yes, Mr. Jacob Mason – Yes based on the Director’s recommendation, Mr. Alex Neubert – Yes based on the Director’s recommendation

Ms. Fugate left the meeting at 9:29 a.m.

**10. APPLICATION FOR PARTICIPATION IN THE DELAYED RETIREMENT OPTION
PROGRAM (DROP): PURSUANT TO CHARTER SECTION 1371.8 – PLAN G**

Keith J. Hogue, General Gov’t. – Plan G2
64 years of age
Total Credited Service: 13 years 3 months 8 days
\$705.77 pension effective May 1, 2021
DROP complete April 30, 2023
Option A – 9
100% with reinstatement

Motion: Mr. King made a motion to approve this application for DROP Retirement. Mr. Neubert seconded the motion. The motion passed 5-0.

Chevelle C. Lewis, General Gov’t. – Plan G2
57 years of age
Total Credited Service: 23 years 8 months 27 days
\$4,097.87 pension effective May 1, 2021
DROP complete April 30, 2023
No Option

Motion: Mr. King made a motion to approve this application for DROP Retirement. Mr. Neubert seconded the motion. The motion passed 5-0.

**11. APPLICATION FOR PARTICIPATION IN THE DELAYED RETIREMENT OPTION
PROGRAM (DROP): PURSUANT TO CHARTER SECTION 1390.22 – PLAN C.
The following employees have chosen a Delayed Retirement Option and will receive
a one-time payment of the accumulated monthly benefits on termination of
employment with the City of Knoxville.**

Franklin L. Ramsey, Police Dept. – Uniformed
 55 years of age
 *Total Credited Service: 30 years 3 months 4 days
 \$4,378.50 pension effective May 1, 2021
 DROP complete April 30, 2023
 *30 years maximum credit service per Charter Section 1390.8

Motion: Mr. Kennedy made a motion to approve this application for DROP Retirement. Mr. Mason seconded the motion. The motion passed 5-0.

12. APPROVAL OF INVOICES FOR PROFESSIONAL SERVICES:

	Inv. Amount	FYTD
Acadian – Investment Manager (Q1 2021)	84,163	281,675
Eagle Capital – Investment Manager (Q1 2021)	121,766	410,333
IRM – Investment Manager (Q4 2020 – TIPS Fund)	2,794	10,941
IRM – Investment Manager (Q4 2020 – Core Fund)	54,459	219,406
Findley – Actuary (February)	14,830	96,447
Kennerly, Montgomery & Finley (April)	1,950	38,484
Ninety-One (Investec) – Investment Manager (Q1 2021)	34,533	133,585
Northern Trust Company – Investment Manager (Q1 2021)	25,669	41,570
Pinnacle – Investment Manager (Q1 2021)	41,559	129,076
Schroders – Investment Manager (Q1 2021)	48,557	209,129
William Blair – Investment Manager (Q1 2021)	38,032	<u>122,465</u>
		1,693,111

Ms. Paczkowski, Executive Director, has reviewed the bills and certifies that they are consistent with services provided and are within the budgeted figures of the system's financial plan.

Motion: Mr. King made a motion to pay the invoices as presented. Mr. Neubert seconded the motion. The motion passed 5-0.

13. INVESTMENT MATTERS:

- Marquette Representatives – Kweku Obed and Chris Caparelli

1st Quarter 2021 Performance Report

Mr. Obed and Mr. Caparelli made a presentation of the 1st Quarter 2021 Performance Report. Copies of the report are on file in the Pension Office.

- Recommendation from the Investment Committee for Private Equity

Motion: Mr. King made a motion to approve the recommendation from the Investment Committee to commit \$5 million each to private equity funds Adams Street Co-Investment Fund V and Top Tier Venture Velocity Fund 4 upon reaching legal agreements with both companies. Mr. Neubert seconded the motion. The motion passed 5-0.

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- Recommendation from the Investment Committee regarding request for continued waiver for downgraded securities by fixed income managers

Motion: Mr. King made a motion to approve the recommendation from the Investment Committee to allow the System's managers IR&M and Schroders to maintain bonds that the bond rating agencies have downgraded mostly because of travel constraints and COVID-19 related impacts. These waivers are based on manager and Marquette's recommendations and will be revisited in 6 months to review the status of the investments in the portfolio. Mr. Neubert seconded the motion. The motion passed 5-0.

14. OTHER:

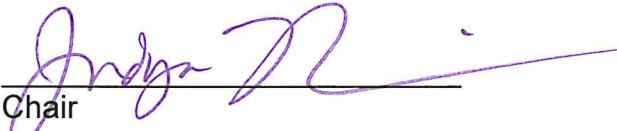
- Mayor Kincannon informed the Board that the updated expected completion date for the new office space is Summer 2022
- Mayor Kincannon also informed the Board that the COVID-19 restrictions have been relaxed to some degree and that employees who have received the vaccine and provide proof, will be given a one-time \$100 bonus.

15. PUBLIC COMMENTS: None

16. ATTORNEY COMMENTS: None

17. ADJOURNMENT

There being no further business, the meeting was adjourned by Mayor Kincannon at 10:04 a.m.



Chair
6/18/2021

Date

NOTICE: The next Pension Board Meeting is on June 10, 2021