

## Health Care Provider Certification Form

Instructions to the Health Care Provider: Your patient has made a claim for a disability pension benefit from the City of Knoxville Pension Board. Please answer fully and completely all applicable questions. Several questions seek a response as to the frequency or duration of a condition, treatment, etc. Your answer should be your best estimate based upon your medical knowledge, experience and examination of the patient. Be as specific as you can; terms such as "unknown" or "indeterminate" may not be sufficient in determining this claim. Please limit your responses specifically to the claim for which the patient is requesting the disability. Please be sure to sign the form and provide your contact information.

Patient Name Requesting Benefit: \_\_\_\_\_

Provider's name and business address: \_\_\_\_\_

\_\_\_\_\_

Type of Practice/Medical specialty: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Name of Clerical/Medical Staff Assisting in the Preparation of this Form: \_\_\_\_\_

1. Approximate date condition commenced: \_\_\_\_\_

Probable duration of condition: \_\_\_\_\_

Mark below as applicable:

Was the patient admitted for an overnight stay in a hospital, hospice, or residential medical care facility?

\_\_\_\_ No \_\_\_\_ Yes. If so, dates and location of admission: \_\_\_\_\_

\_\_\_\_\_

Date(s) you treated the patient for condition: \_\_\_\_\_

\_\_\_\_\_

Will the patient need to have treatment visits at least twice per year due to the condition?

\_\_\_\_ No \_\_\_\_ Yes

Was medication, other than over-the-counter medication prescribed? \_\_\_\_ No \_\_\_\_ Yes

If yes, please identify the medication(s) you have prescribed and the expected duration of the prescribed medication(s). \_\_\_\_\_

\_\_\_\_\_

Was the patient referred to other health care provider(s) for evaluation or treatment (e.g., physical therapist, surgeon, etc.) \_\_\_\_ No \_\_\_\_ Yes. If so, identify the health care provider(s) and state the nature of such treatments and expected duration of treatment: \_\_\_\_\_

\_\_\_\_\_

2. Use the job specifications provided by the employer to answer this question. If the employer fails to provide a list of the employee's essential functions or a job description, answer these questions based upon the employee's own description of his/her job functions.

Please indicate whether you are using the employer provided job description or the employee's own description to answer these questions. \_\_\_\_\_ Employer \_\_\_\_\_ Employee

Is the employee unable to perform any of his/her job functions due to this condition? \_\_\_\_ No \_\_\_\_ Yes

Question 2 continued on the next page

If so, identify the job functions the employee is unable to perform: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Did you determine that the inability to perform the above duties was the result of a job related injury? \_\_\_\_ No \_\_\_\_ Yes

If yes, please identify the work related incident. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the employee's condition permanently prohibit the employee from performing these duties again?  
\_\_\_\_ No \_\_\_\_ Yes

3. Have you determined whether the employee has reached maximum medical improvement?  
\_\_\_\_ No \_\_\_\_ Yes

If yes, please provide assessment information with this form. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Have you performed a functional capacity exam? \_\_\_\_ No \_\_\_\_ Yes  
If yes, please provide exam documentation with this form. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

5. Describe other relevant medical facts, if any, related to the condition for which the employee seeks this disability benefit (such medical facts may be symptoms, diagnosis, or any regimen of continuing treatment such as the use of specialized equipment): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

6. Will this condition cause episodic flare-ups periodically preventing the employee from performing his/her job functions? \_\_\_\_ No \_\_\_\_ Yes

Is it medically necessary for the employee to be absent from work during the flare-ups?  
\_\_\_\_ No \_\_\_\_ Yes. If so, explain: \_\_\_\_\_  
\_\_\_\_\_

Question 6 continued on the next page

Based upon the patient's medical history and your knowledge of the medical condition, estimate the frequency of flare-ups and the duration of related incapacity that the patient may have over the next 6 months (e.g., 1 episode every 3 months lasting 1-2 days):

Frequency : \_\_\_\_\_ times per \_\_\_\_\_ week(s) \_\_\_\_\_ month(s)

Duration : \_\_\_\_\_ hours or \_\_\_\_\_ day(s) per episode

I have read and verify that the information provided is accurate concerning the above-named patient:

**Signature of Treating Physician:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**RECEIVED AND ACKNOWLEDGED BY THE PENSION BOARD:**

**DATE:** \_\_\_\_\_ **BY:** \_\_\_\_\_