



**Pension Board**  
**Regular Meeting**  
**~ Minutes ~**

917B E. Fifth Ave.  
Knoxville, TN 37917  
www.cokpension.org

FRIDAY, September 13, 2018

9:00 a.m.

Pension Board Conference Room

**ORDER OF BUSINESS**

**1. CALL TO ORDER**

Mayor Rogero called to order the September 13, 2018 meeting of the City of Knoxville Pension Board at 9:06 a.m. in the Pension Board Conference Room.

**2. ROLL CALL**

Attendee Name	Title	Status	
Mayor Rogero	Mayor	Present	
Linda Gay Blanc	Mayoral Appointment	Present	
Mark Fortner	Police Representative	Present	
Jim York	Finance Director	Present	
Sam Bills	Mayoral Appointment	Present	
	General Government Representative		
Alex Neubert	General Government Representative	Present	
Finbarr Saunders	City Council Representative	Present	
John Tillett	Fire Representative	Present	
Kathy Aslinger	Legal Counsel	Present	
Kristi Paczkowski	Executive Director	Present	

Others Present: Ms. Stephanie Welch – City Council

Mayor Rogero welcomed Mr. Alex Neubert as the newest member of the Board.

**3. APPROVAL OF REGULAR MEETING MINUTES FOR AUGUST 10, 2018.**

Mr. Saunders made a motion to approve the minutes of the August 10, 2018 meeting. Mr. Bills seconded the motion. The motion passed 7-0.

**4. APPROVAL OF REVISED AGENDA – Exhibit 1**

Ms. Blanc made a motion to accept the Revised Agenda. Mr. York seconded the motion. The motion passed 7-0.

## 5. ADMINISTRATIVE MATTERS

### Vice-Chair nomination

**Motion: Mr. Saunders made a motion to elect Mr. Tillett to serve as Vice-Chair to fill the vacancy left by Mr. Paseur. Ms. Blanc seconded the motion. The motion passed 7-0.**

## 6. EXECUTIVE DIRECTOR COMMENTS

### Special Election

Ms. Paczkowski congratulated Mr. Neubert for being elected as the General Government – Seat A, Pension Board representative in the special election for the remainder of Mr. Paseur's term beginning September 10, 2018 through December 31, 2020. Ms. Paczkowski advised the Board she and Attorney Aslinger conducted an orientation session with Mr. Neubert on Wednesday, September 12, 2018.

## 7. CONTRACTS: None

## 8. ENROLLMENTS

**The following General Government employees have filed applications to become members of the Plan H-GG pension system:**

Christopher Conner  
Shawn Garner  
Jared Howard  
Fiona McAnally

**Motion: Mr. Saunders made a motion to approve these applications for enrollment in Plan H-GG of the pension system. Ms. Blanc seconded the motion. The motion passed 7-0.**

## 9. WITHDRAWALS

**The following employees have filed applications to withdraw employee pension contributions plus interest and the supplemental retirement account as applicable to each participant's respective plan.**

James Buhl, General Govt – Plan G1, non-vested  
Timothy Cordell, General Govt Plan G2, vested  
Geraldo Orta, Police Dept – Plan H, non-vested  
Ryan Pinkston, General Govt – Plan H, non-vested  
Michael Reagan, General Govt – Plan H, non-vested

**Motion: Mr. York made a motion to approve this application for withdrawal of employee contributions. Mr. Saunders seconded the motion. The motion passed 7-0.**

**10. APPLICATION FOR DEFERRED RETIREMENT: PLAN G1  
CHARTER SECTION 1360.28**

Gary B Norman, General Govt

Option A-5  
75% without reinstatement

Date of birth, August 19, 1956: 62 years of age  
Total credited service: 5 years, 6 months, 17 days  
Average monthly salary for 2 highest 12 month periods,  $\$7,104.47 \times .0115\% =$   
 $\$81.70 \times 5.54658 = \$453.16$  (defined benefit portion). Mr. Norman elected to convert the  
supplemental retirement account (defined contribution portion) in the amount of  $\$48,507.92$  into an  
additional, lifetime monthly annuity in the amount of  $\$394.81$ .  $\$453.16 + \$394.81 = \$847.97$ . Mr.  
Norman chose Option A-5 – 75% without reinstatement to Sheila Norman, spouse.  $\$847.97 \times .796 =$   
 $\$675.32$  pension effective September 1, 2018

**Motion: Mr. Saunders made a motion to approve this application for Deferred retirement payable under Option A-5. Ms. Blanc seconded the motion. The motion passed 7-0.**

Mr. Tillett arrived at 9:11 a.m.

**11. APPLICATION FOR NORMAL RETIREMENT: PLAN C  
CHARTER SECTION 1390.6**

Charles T Lee, Police Dept - Uniformed

Option A-6  
100% without reinstatement

Date of birth, July 11, 1960: 58 years of age  
Total credited service: 25 years 6 months 10 days  
Average monthly salary for 2 highest 12 month periods,  $\$5,193.71 \times .025 =$   
 $\$129.84 \times 25.52740 = \$3,314.48$ . Mr. Lee chose Option A-6 – 100% without reinstatement to  
Heather T Lee, spouse.  $\$3,314.48 \times .8505 =$   
 $\$2,818.97$  pension effective September 1, 2018

**Motion: Mr. Fortner made a motion to approve this application for Normal retirement payable under Option A-5. Mr. Saunders seconded the motion. The motion passed 8-0.**

**12. APPLICATION FOR PARTICIPATION IN THE DELAYED RETIREMENT OPTION PROGRAM (DROP): PURSUANT TO CHARTER SECTION 1371.8 – PLAN G.**

**The following employees have chosen a Delayed Retirement Option and will receive a one-time payment of the accumulated monthly benefits on termination of employment with the City of Knoxville.**

David W Holiway, General Government – Plan G2

Option A-9  
100% with reinstatement

Date of birth, November 2, 1952: 65 years of age  
Total credited service: 12 years 5 months 7 days  
Average monthly salary for 2 highest 12 month periods,  $\$3,194.93 \times .021 =$   
 $\$67.09 \times 12.43584 = \$834.32$ . Mr. Holiway chose Option A-9 – 100% with reinstatement to Judy E  
Holiway, spouse.  $\$834.32 \times .8223 =$   
 $\$686.06$  pension effective September 1, 2018.  
DROP complete August 31, 2020.

**Motion: Mr. Saunders made a motion to approve this application for Drop retirement payable under Option A-9. Mr. York seconded the motion. The motion passed 8-0.**

Harold Pena, General Government – Plan G2

Option A-7  
50% with reinstatement

Date of birth, September 16, 1956: 61 years of age

Total credited service: 28 years 3 months 15 days

Average monthly salary for 2 highest 12 month periods, \$4,398.43 x .021 =

\$92.37 x 28.29110 = \$2,613.25. Mr. Pena chose Option A-7 – 50% with reinstatement to Jackie

Pena, spouse. \$2,613.25 x .8584 =

\$2,243.21 pension effective September 1, 2018.

DROP complete August 31, 2020.

**Motion: Mr. Saunders made a motion to approve this application for Drop retirement payable under Option A-7. Mr. York seconded the motion. The motion passed 8-0.**

### 13. APPROVAL OF INVOICES FOR PROFESSIONAL SERVICES:

	Inv. Amount	FYTD
Findley – Actuary (July)	6,295	10,681
Kennerly, Montgomery & Finley – Attorney (General - August)	2,900	4,275
Summit Strategies – 3 <sup>rd</sup> Qtr – 2018	40,000	80,000
		94,956

Ms. Paczkowski, Executive Director, has reviewed the bills and certifies that they are consistent with services provided and are within the budgeted figures of the system's financial plan.

**Motion: Mr. Saunders made a motion to pay the invoices as presented. Mr. Bills seconded the motion. The motion passed 8-0.**

### 14. INVESTMENT MATTERS:

#### Summit Strategies

Ms. Paczkowski advised the Board that the Investment Committee was unable to hold its regular meeting on September 4, 2018, because Mr. York was the only member of the Investment Committee available to attend, resulting in a lack of a quorum, but Mr. York, Ms. Paczkowski, and Attorney Aslinger met on that date with representatives from AndCo who gave a presentation on their investment consultant services in view of the merger of Summit Strategies with Mercer and Summit Strategies' assignment of its public plan contracts to AndCo.

#### RFP for Advisory Services

Ms. Paczkowski advised the Board that she was working on an RFP for investment consultant services because Summit Strategies will no longer provide services to public plans after its merger with Mercer in October 2018. As part of the transaction, Summit Strategies sold its public plan line of business to another investment consultant, AndCo, and will assign the Board's investment consultant contract to AndCo with the Board's consent. If the Board consents to the assignment, AndCo will step into Summit's role and provide the services under the contract until such time as the Board makes a different decision following the RFP process.

**Motion: Mr. Saunders made a motion to submit a letter of instruction to Summit Strategies consenting to the assignment of the Board's contract for investment consultant services to AndCo to provide continuation of services during the RFP process to replace Summit Strategies as the Board's investment consultant. Mr. Bills seconded the motion. The motion passed 8-0.**

**15. OTHER:**

Ms. Paczkowski advised the Board of a personnel committee matter for discussion at next month's meeting.

**16. PUBLIC COMMENTS: None**

**17. ATTORNEY COMMENTS: None**

**18. ADJOURNMENT:**

There being no further business, the meeting was adjourned by Mayor Rogero at 9:26 a.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date